



## **2018 APPLICATION FOR NEW MEMBERSHIP**

I, ..... [full name of applicant], of .....

Suburb:..... State: ....., Postcode:..... [residential address]

.....  
[postal address – if different from residential address]

Telephone:..... Mobile: ..... Email:.....

Business Name or Website (if applicable):.....

hereby apply to become a member of the Riverina Millinery Association Inc. In the event of my admission as a member, I agree to be bound by the constitution of the Riverina Millinery Association Inc. and abide by the Code of Conduct (attached) for the time being in force.

.....  
*Signature of applicant*

.....  
Date

### **FORMAL MILLINERY QUALIFICATION / EXPERIENCE:**

Please tick the appropriate boxes, and include details of experience to date and relevant study undertaken. Please attach additional pages if there is insufficient room below.

Millinery Skill Level:       Beginner       Intermediate       Advanced

Courses Undertaken:       TAFE Cert II       TAFE Cert III       TAFE Cert IV

Riverina Community College – ONE Term       Riverina Community College – TWO Terms

Riverina Community College – THREE Terms       Riverina Community College – MORE than 3 Terms

Short Courses / Other Training: (please give tutor & duration details).....

### **HOW DID YOU HEAR ABOUT US?**

#### **REFEREES:**

I, ..... [full name]

a member of the Riverina Millinery Association Inc, nominate the applicant for membership of the association.

.....  
*Signature of referee*

.....  
Date

I, ..... [full name]

a member of the Riverina Millinery Association Inc, nominate the applicant for membership of the association.

.....  
*Signature of referee*

.....  
Date

# RMA CODE OF CONDUCT

The Riverina Millinery Association Inc. has adopted the following core values:

- Integrity
- Honesty
- Loyalty to the interests of the membership
- Fairness
- Conscientiousness
- Compassion
- Respect

And as such by applying to become a member of the RMA, and then subsequently by virtue of your membership to the RMA, it is expected that members shall:

1. Behave honestly and with integrity, and in doing so reinforce the integrity and good reputation of the RMA
2. Promote a culture of fair and ethical behaviour
3. Treat everyone with respect and courtesy and without any harassment of any kind (this includes via social media)
4. Maintain appropriate confidentiality
5. Be aware of potential conflicts of interest, and make declaration of any such conflict, or perceived conflict.
6. Pay Association fees on time
7. Provide feedback and input as required, and when requested of, by the Executive Committee
8. Abide by the Association's protocols, Constitution and associated resolutions
9. Support and be committed to the Association
10. Not make improper use of inside information, or their duties, status, power or authority in order to gain, or seek to gain, a benefit or advantage for themselves or any other person

- **To apply for membership to the Riverina Millinery Association Inc. (RMA), please complete the form, and submit via the postal address below.** Your application will then be presented to the Committee for review. Please note that you are required to have TWO referees from the RMA. Please contact the Association via the email address below if you do not know a member to support your application.
- Membership applications are reviewed by the Committee on a monthly basis. As soon as practicable after the Committee has reviewed the application, you will be advised in writing and will be given details regarding the payments of the annual membership subscription fee of \$50.
- The Riverina Millinery Association membership year runs from the 1<sup>st</sup> January to the 31<sup>st</sup> December in the same calendar year, with fees due payable on becoming a member, and then subsequently in the January of each succeeding calendar year.

**RETURN TO:**

**Riverina Millinery Association  
65 East Street  
Narrandera NSW 2700**

**OFFICE USE ONLY:**

<i>Date Application Received:</i>		<i>By:</i>
<i>Date Application Processed:</i>		<i>By:</i>
<i>Status of Application</i>	<i>Approved</i> <i>Not Approved</i>	
<i>Date of Notification to Applicant:</i>		<i>By:</i>
<i>Date Fee Received:</i>		<i>By:</i>
<i>Receipt Number:</i>		
<i>Date/Method Receipt Sent:</i>		<i>By:</i>
<i>Details updated on membership list:</i>		<i>By:</i>